



SURREY CHRISTIAN SCHOOL

EDUCATING FOR WHOLENESS

Surrey Christian School is a PreK-12 school of over 1,100 students located in Surrey, a diverse community just outside Vancouver. Our mission statement, *'Educating for Wholeness by Engaging God's World in the Servant Way of Jesus,'* invites our students and staff to partner with God in the restoration of His Kingdom, in the making of all things new.

At Surrey Christian School, our faith forms us, His love knows us, and the learning journey transforms us. We are a Christ-centered, diverse community dedicated to learning, inspiring students to become 'fully alive in God's story,' who align ourselves with the contemporary Christian testament, 'Our World Belongs to God.' Our educators are empowered to create meaningful learning experiences that allow students to engage in 'real work that meets the real needs of real people', connecting faith and learning in a place where both students and staff are known, included, and loved, as we embrace a journey of growth with hopeful wonder together.

Hear how Surrey Christian School has transformed our [students](#), [parents](#), and [staff](#)!

About the Opportunity

Surrey Christian School is seeking a Christ-centered, visionary leader to serve as **Director of Advancement**. The Director of Advancement at Surrey Christian School advances the school's mission and long-term sustainability by leading all development and fundraising efforts, including donor cultivation, stewardship, and resource generation aligned with strategic priorities. The role also provides integrated leadership across marketing, communications, and admissions to ensure a clear, compelling school identity, support enrollment growth, strengthen community engagement, and enhance the school's visibility and reputation. Through this work, the Director builds and sustains strong relationships with families, donors, staff, volunteers, businesses, and community partners, fostering both relational depth and organizational growth.

Key Responsibilities:

- **Development:** Lead the development and execution of a comprehensive Advancement Plan aligned with our strategic priorities, supporting fundraising, program growth, and long-term sustainability; cultivate and steward meaningful donor relationships across the school community, thoughtfully engaging current and prospective supporters; foster a strong culture of generosity by retaining, re-engaging, and welcoming donors, all grounded in the school's mission and values.
- **Marketing & Communications:** Leads the development and execution of an integrated marketing and communications strategy aligned with the school's mission, collaborating with staff and vendors to create effective digital, print, and promotional content, and continuously refining approaches to maximize engagement and enrollment results.
- **Admissions:** Support admissions and enrollment efforts by assisting with recruitment, retention, and outreach strategies, while promoting Surrey Christian School's mission to prospective families and the wider community.
- **Community Building:** Develop and lead community-building strategies that strengthen connections and celebrate learning across Surrey Christian School; plan and manage all-school events and programs that engage families, alumni, churches, and local partners, while serving as a visible and active representative of the school in the broader community.

About You

The ideal candidate is passionate, relational, and articulate. They are focused on the big picture but can manage the small details; are effective communicators; and are driven to advocate for Surrey Christian School's mission, vision, and values.

ADMINISTRATION OFFICE

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ELEMENTARY CAMPUS

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SECONDARY CAMPUS

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Qualifications and Experience:

- A Christian faith that actively informs personal life and leadership practice.
- Relevant college diploma or university degree related to communications and/or marketing with relevant work experience in development.
- Leadership experience demonstrating strategic thinking and planning abilities.
- Strong interpersonal and communication skills, with a commitment to personal growth and accountability.
- An understanding of the importance and impact of Christian education, with the ability to articulate the school's foundational philosophy, "[Our World Belongs to God](#)".
- Able to collaborate effectively within a team and engage with the school community.
- Excellent organizational skills and the ability to manage multiple tasks and priorities effectively.

We recognize that strong candidates don't always meet every qualification. If your experience closely aligns with what we're seeking and you're excited about this role, we'd love to hear from you. We are committed to supporting your growth – there are opportunities for training, mentorship, and professional development in this role. We value diverse experiences and perspectives, as well as a willingness to learn.

Join Us

Interested candidates are invited to submit their application to apply@surreychristian.com. Application packages should include a current résumé, a cover letter outlining how your skills and experience align with the position, and a statement of faith.

Surrey Christian School offers a comprehensive benefits package, including an 8.05% defined benefit pension plan, extended health and insurance coverage, and ongoing professional development opportunities. The salary range is \$80,000 to \$110,200, based on experience and qualifications.

We encourage all applicants to view our website at www.surreychristian.com to learn more about our school.

Please note that candidates must be eligible to work in Canada. We thank all applicants for their interest; however, only those short-listed will be contacted.