

Dear Fleetwood Campus Parents/Guardians,

Greetings, and Happy Thursday 😊. I want to start by quickly thanking you for your incredible support during this extremely unique time. I know that for some families, things have gone smoothly, while for others, this time has been difficult and challenging. I am well aware that we are all doing the best we can right now, and I am so proud of all of your kids! You are all amazing 😊.

I wanted to send home a bit more information about the re-opening of school next week. Some of the information provided below will be a repeat of what our superintendent, Dave Loewen, said last week, and some will be specific to the Fleetwood Campus.

This is being sent to all parents for the sake of clarity and transparency. For those who have chosen not to send their children back, much of this information will not be particularly relevant. For those who have chosen to send their children back, we ask that you read this, and also that you talk to your child about the importance of not touching others and keeping their hands to themselves.

For those who will not be sending their children back, this is a reminder that e-learning WILL continue until Tuesday, June 16.

A final note: I want to acknowledge that the tone of some of the points in this letter may sound a little harsh (“We ask that parents do not enter the building”, for example), and “harsh” is generally not my way of being 😊. However, we take the safety of our students, staff, and parents extremely seriously, and all precautions being put in place are set up to protect our community and stay safe! Thanks so much for your understanding, and stay safe!

#### **Life at School:**

- **First Day:** School will re-open on Tuesday, June 2.
- **Last Day:** The last day of school will be Tuesday, June 16. However, Wednesday, June 17 and Thursday, June 18 will be a chance for all students to come and pick up report cards/take home belongings. We will set up a schedule for a wrap-up celebration for each class (think students and their teachers in a socially distanced closing circle on the field), as a way of providing closure to the year for students, staff, and families. During this time, families/students who did not come back during these last three weeks will be able to grab any remaining supplies/stuff that they still have at school. Learning Reports will be handed out on the Wednesday and Thursday when families come to pick up their supplies.
- **School day:** In class instruction for Grade K-5 will have school on Tuesday and Thursday from 9:00-2:00. Grade 6 will have school on Tuesday, and Grade 7 will have school on Thursday. E-learning will continue for all students when at home.
- **Sign off:** Parents will be required to indicate that their children are healthy before sending them to school. There is another document included in this e-mail with further information pertaining to this.
- **Students only:** Only educational employees and students will be allowed entry to the building. We ask that parents and other visitors do not enter the building during this time.
- **Drop off:** The designated meeting area for all students in Grade 1-7 will be outside on the field, and kindergarten students will meet in the area immediately outside each respective kindergarten classroom door (as a reference, students will be in a very similar spot as to where they go during

fire drills). K-3 parents will need to park your car and walk your child to the designated meeting area in the morning. Grade 4-7 students may walk from your vehicle down to the field on their own, as this will help minimize the volume of parents coming down to the field at the same time. We ask that you return immediately to your car after drop-off and pick up. We also ask that you practice physical distancing as you walk your child to the field.

- **Drop-off time:** Teachers will be in their designated area from 8:40-9:00. Grade 1-3 teachers will be lined up on the south side of the soccer field, and 4-7 teachers will be lined up on the west side of the field. If you arrive at school before 8:40, we ask that you please remain in your car until 8:40.
- **Pick-up.** In an effort to stagger the volume of parents coming down to the field so that we can more easily maintain physical distancing, Grade 4-7 students will be waiting in the designated area by 1:45 pm and can be picked up then. K-3 students will be in their designated waiting area by 1:55 and can be picked up at that point. If you are waiting for your child on the field, please practice physical distancing while doing so. Students who walk/bike to school will leave immediately at the end of the day. Please ensure that you pick your child up in a timely fashion.
- **Punctuality:** While we always value punctuality, we ask that you work very hard to arrive on time. If you are late, please park your car and walk with your child to the front entrance where we will let your child into the school. Please do not enter with them.
- **The parking lot:** As always, the parking lot will be a very busy place. If you have older children and are able, please consider parking somewhere down the road and walking to the school from there. Our parking lot is not big enough for every vehicle to park in there at once, so we also ask that you stay patient and stay safe. All of the “normal” parking spaces that we usually use will be open, and we will open additional spaces on the south side of the parking lot in between the primary and the intermediate buildings.
- **Start of each school day.:** At 9:00, teachers will begin to escort their students to the classrooms to begin their day. Multiple entrances will be used for students to enter and exit the building, and students will enter in a staggered manner. When students enter the building, they will sanitize their hands for the walk to the classroom, and then wash their hands upon entering the classroom.

#### **Educational Spaces and Safety:**

- **Ongoing checks:** Staff will conduct verbal and visual checks for student health upon entry, and throughout the course of the day.
- **Scheduled hand washing/sanitizing:** Ongoing hand washing and hand sanitizing will be required for all students throughout the day (upon entering and exiting the classroom, before eating, after using the toilet, after coughing or sneezing, when moving between different learning environments, etc.)
- **Hand sanitizer stations:** Hand sanitizing stations will be available at each entry, in each classroom and throughout the building
- **Classroom space:** To allow for maximum space for student movement and spacing according to social distancing protocols, we have altered the physical set up and removed additional furniture in several classrooms, if we felt this was necessary.
- **Classroom flow and hallway space:** Signs, tape, arrows and other means will direct flow of traffic to ensure social distancing
- **Hand washing instructions:** These have been posted in bathrooms and classrooms.
- **Class size and implications:** There is a maximum 50% student capacity in all classes. Depending on how many families have indicated that they are returning in your child’s class, this does mean your child could potentially spend a portion of their day in a different classroom, or your child’s class may meet in an alternative, larger location (the gym, the library, or the staff room, for example).
- **School supplies:** Each student will have their own school supplies and no sharing of supplies will take place K-12. These supplies will be provided by the school/teacher.

- **Food:** Students will need a snack, lunch and a water bottle. Food will not be shared by students. We ask that lunches are sent as “pack in, pack out” lunches, meaning that any waste/garbage/compost that come with your child will also go home with your child.
- **Common spaces (gymnasium, music room, library, etc.):** These areas will be closed, unless they are being used as a new “classroom” to accommodate the volume of students returning in one class.
- **Lockers:** Students will be asked to keep all school bags in the classroom at their desk. The lockers will not be available for storage, and we will ask students not to touch their lockers.

#### **Outdoor spaces**

- **Playground:** The playground will be closed, at least to start. During recess and lunch times, students will also not be able to share equipment, or play games that involve physical contact (tag games, manhunt, etc.).
- **Forest area:** The forest area, as well as the logs and stumps, will be open.
- **Soccer field:** Will be open for play.
- **Social distancing, touching and instruction:** Students will be supervised and instructed to avoid touching and reminded to stay in their own space (physical distancing)
- **Recess:** K-7 ‘recess’ and lunch breaks will be staggered throughout the morning and afternoon
- **Lunch:** All students will eat lunch in their own classrooms. Students should bring their own water bottle and should not share any food.
- **Life outside:** You can expect that your child may spend more time than normal exploring outdoor learning opportunities during this time. Please ensure that they are dressed appropriately for the weather.

#### **Cleaning/safety**

- **Personnel:** Mr. and Mrs. Ambaw, who are our regular cleaners and who we love and appreciate very much, as well as Mr. Hoffmann, our regular facilities manager, will ensure that our building is clean and safe. Mr. Ambaw will be at school all day while students are in the building, doing spot cleaning and wiping down high-contact areas (handrails, bathrooms, door handles, etc.).
- **When students not in building:** The school will receive a deep clean every Monday, Wednesday, and Friday, when students are not in the building.
- **Masks:** The decision to wear a mask is a personal one, and we will not question or shame anyone for their choice. Nobody will be required to wear a mask, and it is extremely important that Surrey Christian School continue to be a safe place for everybody.
- **Sinks and soap:** Each K-7 classroom has a sink and soap. Each classroom will also be equipped with hand sanitizer. Each class will follow a hand washing schedule.

Thanks so much for your continued partnership during these times. As a community, we ask that you continue to hold our school up in prayer. We know that the Lord continues to hold our families, our school, and our world in His hands, and we are thankful for the fact that our Lord reigns over every square inch of this world.

With deep thanks,

Danny Nagtegaal  
Principal  
Fleetwood Campus

